

**PITTSBURGH HISTORY & LANDMARKS FOUNDATION
APPLICATION FOR HISTORIC RELIGIOUS PROPERTIES RESTORATION GRANT**

The information must be completed for the application to be considered. If you do not know or have the requested information, state I DO NOT KNOW. Include all other information as known. The Committee is unable to review incomplete applications.

Background Information

Name of building dedicated to religious purposes Office telephone

Full Street Address of building dedicated to religious purposes with City/State/Zip
(*must be in Allegheny County, Pennsylvania*)

Recorded owner of the building _____

Name of religious leader Home or cell phone

Person completing this application (if different than above) Phone E-Mail

If you have a repair or master plan for the building, when and by whom was it prepared?

Year religious institution was organized _____ Average weekly worship attendance _____

Yearly budget for religious institution \$ _____

Do you have liability insurance? Yes ___ No _____

Name of Insurer _____

Is the religious institution a member of Pittsburgh History & Landmarks Foundation? (If not, please accompany this application with your membership form and \$ 35 dues.)

Yes _____ No _____

Building Information

Is the building listed on the National or City Register of Historic Places or is it National Register eligible?
Federal _____ State _____ City _____ (*Registration is not a requirement for eligibility.*)

Does the building have a Historic Landmark Plaque awarded by the Pittsburgh History & Landmarks Foundation? Yes _____ No _____

Dates(s) of construction of building (if known) _____

Original architect (if known) _____

If the building were to be designated as historic by PHLF, would you allow a plaque on the building?
Yes _____ No _____

How much is budgeted for annual maintenance? _____

If you have a repair or master plan for the building as mentioned above, has a priority list of projects been established? Yes _____ No _____

Other than worship services, what community or other purposes is the building (or building in the complex) used for (including outside groups) and what neighborhood does it serve?

Information on the Proposed Repair Work

Please describe the nature and scope of the proposed repair/restoration work:

Information on the Proposed Repair Work

What contractor(s) have been asked to bid on the work (include address, telephone & tax identification #). At least two proposals are required. PHLF retains the right to approve the final contractor prior to the commencement of work.

Note: Attach to this application copies of estimates or contracts for repair work that include the contractor's scope of work, fees, and contractor's guarantees such as a letter of credit, performance bond or other surety. This documentation may take quite some time.)

What is the *total* cost of the repairs? (If applicable, break costs down by trade, e.g., roof, masonry)

When is the work to be completed? _____

(Note: Work must be completed within one year of grant acceptance. If the project work can not meet that deadline, a request for one year's extension may be made in writing. No more than one additional year extension will be granted. Monies not matched or spent will be granted to other churches.)

How much and from what sources does the congregation plan to contribute to the cost of the project? **(Note: Grants must be matched dollar for dollar by commitment from other sources.)**

Amount requested from the Landmarks Historic Religious Properties Restoration Fund:

\$ _____
(\$10,000 maximum)

Reminder: Attached to this form should be:

- **Contractors' estimates for the repair work or vendor's material quote. (At least two estimates from qualified contractors. This may take quite some time to receive from contractors.**
- **At least four (4) color digital photographs*:**
 - one (1) of the interior**
 - two (2) of the exterior**
 - one (1) showing problem area**

*** Digital photographs should be high resolution and of good visual quality being careful to avoid excessively dark images. These photographs may be the only image Committee Members will view of your building. Without digital photos the committee cannot review the application.**

- **Two letters of support from community users of the facility.**

**Completed applications must be received by
Wednesday, Dec 1, 2010**

**Historic Religious Properties Grant Program
Pittsburgh History & Landmarks Foundation
100 West Station Square Drive - Suite 450
Pittsburgh, PA 15219-1134**

Additional information can be obtained by contacting

Carole Malakoff, HRP Coordinator,

412-471-5808, 412-321-3612, or e-mail, hrp@phlf.org