



*Please attach any additional historic or architectural information to this application.*

If the building were to be designated as historic by PHLF, would you allow a plaque to be placed on the building?

- Yes
- No

Other than worship services, what community or other purposes is the building (or buildings in the complex) used for (including outside social service groups) and what neighborhood does it serve?

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*Please attach to this application two letters of support from individuals who use your facilities for social services purposes.*

### **C. Building Maintenance and Repair**

If you have a repair or master plan for the building, when and by whom was it prepared?

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Does the repair or master plan contain a priority list of projects?

- Yes
- No

If yes, what projects appear at the top of the priority list? \_\_\_\_\_

How much is budgeted for annual maintenance? \$ \_\_\_\_\_

Do you have liability insurance?

- Yes
- No

Name of Insurer \_\_\_\_\_

### **D. Proposed Repair Work**

Please describe the nature and scope of the proposed repair/restoration work:

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What contractor(s) have been asked to bid on the work (*include address, telephone & tax identification #*)? *At least two proposals are required. PHLF retains the right to approve the final contractor prior to the commencement of work.*

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*Attach to this application copies of estimates or contracts for repair work that include the contractors' scope of work, fees, and guarantees such as a letter of credit, performance bond or other surety.*

What is the *total* cost of the repairs? (If applicable, break costs down by trade, e.g., roof, masonry)

When is the work to be completed? \_\_\_\_\_

*(Work must be completed within one year of grant acceptance. If the project work can not meet that deadline, a request for one year's extension may be made in writing. No more than one additional year extension will be granted. Monies not matched or spent will be granted to other churches.)*

How will the congregation raise the funding for your match of the grant award?

*(Note: Grants must be matched dollar for dollar by commitment from other sources.)*

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Amount requested from the Landmarks Historic Religious Properties Restoration Fund: \$ \_\_\_\_\_  
*(\$10,000 maximum)*

*Reminder, please attach to this form:*

- ✓ Two contractors' estimates for the repair work.
- ✓ At least four (4) color digital photographs\*:
  - One (1) of the interior
  - Two (2) of the exterior
  - One (1) showing problem area
- ✓ Two letters of support from community/social service users of the facility.
- ✓ Any additional historic and/or architectural information that you know about your building *(See Section B. Building Information)*
- ✓ Copies of estimates or contracts for repair work that include the contractors' scope of work, fees, and guarantees such as a letter of credit, performance bond or other surety *(See Section D. Proposed Repair Work)*

*\* Digital photographs should be high resolution and of good visual quality. Try to avoid excessively dark images. These photographs may be the only image Committee Members will view of your building. Please submit your photos on a disk or electronically to [david@phlf.org](mailto:david@phlf.org)*

**Historic Religious Properties Grant Program  
Pittsburgh History & Landmarks Foundation  
100 West Station Square Drive - Suite 450  
Pittsburgh, PA 15219-1134  
or sent electronically to [david@phlf.org](mailto:david@phlf.org)**

*Additional information can be obtained by contacting David Farkas, HRP Coordinator, 412-471-5808 or e-mail, [david@phlf.org](mailto:david@phlf.org)*

**APPLICATIONS ARE DUE DECEMBER 1, 2016.  
APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE REVIEWED.**